Online Registration and Payment Opportunity

It has been a long time coming but it looks as though members are now able to visit <u>www.shropshires.org</u> to register their Shrops and pay the associated fees. One does not need to be highly computer literate to accomplish this task. If you can fill out a form and do online shopping, you are well qualified. Office online services will be basic to start with and may become a little more deluxe as we learn what members need and want.

There are 3 ways you may access registration forms other than having them sent to you in the mail. Go to the official Shropshire website and go to the Registration Page. You will see a box labeled "Download Registration Forms here". There you will find the applications for membership and also a work order which will list the normal and common fees. You may download a *pdf* of the ram or ewe form, print it, complete it by hand and mail it in with your check or money order. Also available is a spreadsheet style form in the Microsoft *Excel* format. This is very easy to use if your computer has that application. The form has a "tab" at the bottom for the ram sheet and the ewe sheet. Fill in the blanks just like you would hand write the information, save the file with your name and date (example jones3-20-12) and print yourself a copy. Note that this form prints on legal size paper. If that size is not available to you, select "letter size, landscape orientation" in your print options. Email the file as an attachment to the office at <u>shropsec@hotmail.com</u>. The third option is a *pdf* format that you can fill out on your computer, just like you might fill out a tax form online. You may need the application Adobe which you can get quickly at no cost. Email it to the office and print yourself a copy for your records.

Now if you are in a small rush for these registrations, you might want to have a credit on your account. You can do this simply by sending in a check ahead of time to have on hand for such emergencies. Or you may now pay online using PayPal. You can use your own PayPal account or pay with your credit or debit card as a PayPal guest. The process is very secure and manageable. If you know exactly how much you owe or wish to send, go to <u>www.paypal.com</u> and click "Send Money". Plug in the amount and your payment information as well as the office email address <u>shropsec@hotmail.com</u> and you are done. If you are unsure of the amount you need to send, I will work up your invoice using the PayPal Invoice feature. It will be emailed to you. Open the email and choose "Pay Now", plug in the amount and your payment info. I am then able to complete and mail out your work when I confirm receipt of your payment in just a few minutes.

Virtually any Shropshire Registry Association expense can be paid with this method (i.e. registrations, transfers, membership dues, Breeders Listings, Voice advertising, old balances and donations, etc.). Please note, however, that this online payment service is not free. There is a slight fee of 2.9% plus 30 cents per transaction added to the regular cost of the service you are ordering. Economically, it would be wiser to make larger payments by the old fashioned "Mail the check" method but those those urgent "I'm a new member and you don't know me but I need these papers tomorrow" circumstances make us all feel better with this payment method. Now that the Shropshire office has emerged into the 21st century, I hope you'll take advantage of these opportunities to submit quick and legible registration applications as well as prompt payment.